

Township #2 Cemetery Board Meeting Minutes
Date December 12, 2013 Time; 3:00 P.M.
Held at Office 500 South Church Street
Ione, California 95640

- A, Call to Order at 3:00 P.M. Roll call of Members Present;
Tony Beuving
Tom Reed
Don Smith
Larry Slayton
Judy Allen
- B, Staff Members Present:
Carole Meltzer / Rich Curran
- C, Public Present;
Alice Slayton
a. No Public Comment.
- D, Reading of Minutes of last meeting;
Motion by Don Smith to accept minutes as read . second by Tom Reed Ayes 5 no 0
- E, Financial Report;
Expenditures November 2013 \$3,601.32.
Balance July / December \$248,003.02.
Motion by Judy Allen to accept Financial report second Don Smith Ayes 5 no 0
- F, Office Manager Report;
Sexual Harassment Training [Differed to January Agenda for discussion], Report on Direct Burials, Ethics Training and Veterans grave markers.
- G, Grounds Manager Report;
Drive way section 8 has been graveled
- H, Master Plan Committee Report;
No report.
- I, Old Business;
a. Reviewed Bid packet letters. Motion by Tom Reed to accept committee's report.
Second Larry Slayton Ayes 5 no 0
b. Letter from Susan Bordwell Staff Accountant Schedule of Findings and Responses.
- J, New Business;
a. Request by Board Chair Person Tony Beuving to have a special Board Meeting to open Building Bids on January 23, 2014 at 2:30 P.M.
Motion Tom Reed Second Judy Allen Ayes 5 no 0
b. Request by Memorial District Township 2 if Cemetery District Office Manager could do their office work [Board will seek legal advise] decision on January Agenda.
c. Election of officers January Agenda.
d. Letter from P.G.E. re; Tree Removal.
- K 4:02 P.M. Closed session
- L, 4:12P.M. Open Session evaluation presented to Grounds Keeper
- M, Adjournment 4:18 P.M.
Submitted by Township # 2 Cemetery Board Secretary Donald Larry Slayton